LED·POL
Complaint – instruction

1 — Download the complaint form available at www.led-pol.com under the Download tab.
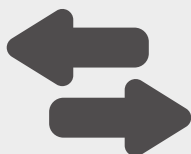
2 — Fill out the claim form.

3 — Send your claim to the following email address: reklamacje@led-pol.pl
A valid application must include:
- Completed claim form (xls file or scan),
- contact information (written in the body of the email),
- Number of packages, estimated weight of packages (written in the body of the email).

4 — You will receive back:
- complaint number,
- date and method of collection.

5 — Prepare the package for pickup by courier.
Note: attach a printed claim form, which must contain:
- assigned claim number,
- company stamp,
- signature.
Describe the package: ADVERTISEMENT + assigned ADVERTISEMENT NO.

6 — The complaint will be processed within 21 days.

In special situations, follow the instructions emailed to you by the claims worker.